

**Walatowa High Charter School
Board Meeting Minutes
June 21, 2023**

I. Call to Order:

The meeting was called to order at 12:08 p.m. by Mr. Kenneth Sando.

II. Pledge of Allegiance:

Mr. Kenneth Sando led the governing board members and staff on the pledge of allegiance.

III. Ascertain of Quorum:

Board Members present: Mr. Kenneth Sando, Ms. Bobbie Shendo, and Ms. Sotela Valverde

IV. Approval of Agenda:

Upon reviewing the agenda, Mr. Kenneth Sando asked if there were any changes to be made. The agenda has a time of 6:00 p.m. instead of 12:00 p.m. Change of 12:00 p.m. will be made to the agenda. Mr. Kenneth Sando made a motion to approve the agenda with changes made. Motion was seconded by Ms. Sotela Valverde. Motion passed with 3 in favor and 0 against.

V. Introduction of Guest:

There were no guests at this meeting.

VI. Public Comments:

There were no public comments made at this meeting.

VII. Financial Reports:

Ms. Katherine Toya, Business Manager, presented the financial reports for the month of May 2023 to the governing board:

- A. Ms. Katherine Toya presented for the following committees:
 - Audit Committee: Audit for FY 2023 will be starting next month, July 2023.
 - Finance Committee: Closing out all Purchase Orders by the end of June and having a positive balance.
- B. Ms. Katherine Toya explained the Expenditure Reports for May 2023 to the governing board members. There were no questions on the reports. Mr. Kenneth Sando made a motion to approve the Expenditure Reports as presented. Motion was seconded by Ms. Bobbie Shendo. Motion passed with 3 in favor and 0 against.
- C. Ms. Katherine Toya presented the Bills Paid for approval for May 2023. There were no

questions regarding Bills Paid. Mr. Kenneth Sando made a motion to approve the Bills Paid March 2023. The motion was seconded by Ms. Sotela Valverde. Motion passed with 3 in favor and 0 against.

- D. Ms. Katherine Toya presented the BARs listed for June 2023. Mr. Kenneth Sando made a motion to approve the BARs as presented. Motion was seconded by Ms. Sotela Valverde. Motion passed with 3 in favor and 0 against. Ms. Katherine Toya reminded the board members that she will have an Open Maintenance BAR to close out the school year 2022-2023.

VIII. Reports:

Principal's Report – Mr. Arrow Wilkinson: see attachment.

IX. Executive Session Pursuant to the Opening Meeting Law, Section 10-15-1H(2), NMSA 1978 for discussion for Personnel Issues.

No Executive Session was held at this meeting.

XI. New Business:

- A. Mr. Arrow Wilkinson requested the approval of the WHCS Open Meetings Act 2023-2024. Upon reviewing the Open Meetings Act, Mr. Kenneth Sando made a motion to approve the WHCS Open Meetings Act 2023-2024. The motion was seconded by Ms. Bobbie Shendo. Motion was passed with 3 in favor and 0 against.
- B. The governing board meeting minutes were presented for approval for May 24, 2023. Mr. Kenneth Sando made a motion to approve the minutes as presented. Ms. Bobbie Shendo seconded the motion. Motion passed with 3 in favor and 0 against.

XI. Governing Board Issues:

The next meeting will be held online on Wednesday, July 26, 2023; time to be announced.

XIV. Adjournment:

Mr. Kenneth Sando made a motion for adjournment at 12:41 p.m. Motion seconded by Ms. Sotela Valverde. Motion passed with 3 in favor and 0 against.