

**Walatowa High Charter School
Board Meeting Minutes
May 24, 2023**

I. Call to Order:

The meeting was called to order at 6:11 p.m. by Mr. Kenneth Sando.

II. Pledge of Allegiance:

Mr. Kenneth Sando led the governing board members and staff on the pledge of allegiance.

III. Ascertain of Quorum:

Board Members present: Mr. Kenneth Sando, Ms. Bobbie Shendo, Ms. Danielyn Pino and Ms. Sotela Valverde

IV. Approval of Agenda:

Upon reviewing the agenda, Mr. Kenneth Sando asked if there were any changes to be made. There were no changes made to the agenda. Mr. Kenneth Sando made a motion to approve the agenda as presented. Motion was seconded by Ms. Sotela Valverde. Motion passed with 4 in favor and 0 against.

V. Introduction of Guest:

There were no guests at this meeting.

VI. Public Comments:

There were no public comments made at this meeting.

VII. Financial Reports:

Ms. Katherine Toya, Business Manager, presented the financial reports for the month of April 2023 to the governing board:

- A. Ms. Katherine Toya presented for the following committees:
 - Audit Committee: Audit report was released in March with 3 minor findings.
 - Finance Committee: Requisitions will not be accepted after April. Closing out all Purchase Orders by the end of June.

- B. Ms. Katherine Toya explained the Expenditure Reports for April 2023 to the governing board members. There were no questions on the reports. Mr. Kenneth Sando made a motion to approve the Expenditure Reports as presented. Motion was seconded by Ms. Bobbie Shendo. Motion passed with 4 in favor and 0 against.

- C. Ms. Katherine Toya presented the Bills Paid for approval for April 2023. There were no questions regarding Bills Paid. Mr. Kenneth Sando made a motion to approve the Bills Paid March 2023. The motion was seconded by Ms. Sotela Valverde. Motion passed with 4 in favor and 0 against.
- D. Ms. Katherine Toya presented the BARs listed for May 2023. Mr. Kenneth Sando made a motion to approve the BARs as presented. Motion was seconded by Ms. Danielyn Pino. Motion passed with 4 in favor and 0 against.

VIII. Reports:

Principal's Report – Mr. Arrow Wilkinson: see attachment.

IX. Executive Session Pursuant to the Opening Meeting Law, Section 10-15-1H(2), NMSA 1978 for discussion for Personnel Issues.

Executive Session was held from 6:39 p.m. to 6:54 p.m.

XI. New Business:

- A. Ms. Katherine Toya presented and explained the WHCS 2023-2024 Budget and supporting documents for approval. Upon reviewing and discussing the budget and the supporting documents, Mr. Kenneth Sando made a motion to approve the WHCS 2023-2024 Budget and supporting documents. Ms. Sotela Valverde seconded the motion. Motion passed with 4 in favor and 0 against.
- B. Mr. Arrow Wilkinson requested approval to dispose the 1983 Ford Van (the old cougar van). The vehicle is old and no longer used. Mr. Kenneth Sando made a motion to approve the disposal of the 1983 Ford Van. The motion was seconded by Ms. Sotela Valverde. Motion was passed with 4 in favor and 0 against.
- C. The governing board meeting minutes were presented for approval for April 26th, 2023. Mr. Kenneth Sando made a motion to approve the minutes as presented. Ms. Bobbie Shendo seconded the motion. Motion passed with 4 in favor and 0 against.

XI. Governing Board Issues:

The next meeting will be held online on Wednesday, June 21, 2023; time to be announced.

XIV. Adjournment:

Mr. Kenneth Sando made a motion for adjournment at 7:29 p.m. Motion seconded by Ms. Sotela Valverde. Motion passed with 4 in favor and 0 against.