

**Walatowa High Charter School  
Board Meeting Minutes  
January 27, 2025**

**I. Call to Order:**

The meeting was called to order at 6:20 p.m. by President Mr. Kenneth Sando.

**II. Pledge of Allegiance:**

Mr. Kenneth Sando led the governing board members and staff on the pledge of allegiance.

**III. Ascertain of Quorum:**

Board Members present: President Mr. Kenneth Sando, Ms. Bobbie Shendo, and Ms. Sotela Valverde

**IV. Approval of Agenda:**

Upon reviewing the agenda, Mr. Kenneth Sando asked if there were any changes to be made. There were no changes with the agenda. Mr. Kenneth Sando made a motion to the agenda as presented. The motion was seconded by Ms. Sotela Valverde. Motion passed with 3 in favor and 0 against.

**V. Introduction of Guest:**

There were no guests at this meeting.

**VI. Public Comments:**

There were no public comments made at this meeting.

**VII. Financial Reports:**

Ms. Katherine Toya, Business Manager, presented the financial reports for the month of December 2024 to the governing board:

A. Ms. Katherine Toya presented for the following committees:

**Audit Committee:** No update was provided.

**Finance Committee:** Everything is going well. 2<sup>nd</sup> quarter reports are due.

B. Ms. Katherine Toya explained the Expenditure Reports for December 2024 to the governing board members. There were no questions on the reports. Mr. Kenneth Sando made a motion to approve the Expenditure Reports as presented. The motion was seconded by Ms. Bobbie Shendo. Motion passed with 3 in favor and 0 against.

C. Ms. Katherine Toya presented the Bills Paid for approval for December 2024. Mr. Kenneth Sando had a question with Bills Paid regarding payment made to River Source.

The Business Office explained that the payment was for a field trip for Mrs. Kommander's science class. Mr. Kenneth Sando made a motion to approve the Bills Paid for December 2024. The motion was seconded by Ms. Bobbie Shendo. Motion passed with 3 in favor and 0 against.

- D. Ms. Katherine Toya presented the BARs for January 2025. Mr. Kenneth Sando made a motion to approve the BARs for January 2025 as presented. The motion was seconded by Ms. Bobbie Shendo. Motion passed with 3 in favor and 0 against.
- E. Ms. Katherine Toya presented the Open Monthly Maintenance BARs for February 2025. Mr. Kenneth Sando made a motion to approve the Monthly Open Maintenance BARs as presented. The motion was seconded by Ms. Sotela Valverde. Motion passed with 3 in favor and 0 against.

### **VIII. Reports:**

Principal's Report – Mr. Arrow Wilkinson: See Attachment

### **IX. Executive Session Pursuant to the Opening Meeting Law, Section 10-15-1H(2), NMSA 1978 for discussion for Personnel Issues.**

No Executive Session was held at this meeting.

### **X. New Business:**

- A. The resignation of WHCS governing board member, Mr. Stuart Gachupin, was presented. Mr. Kenneth Sando made a motion to approve the resignation of Mr. Stuart Gachupin. The motion was seconded by Ms. Bobbie Shendo. Motion passed with 3 in favor and 0 against.

Mr. Jensen Fragua was presented for approval to serve as new board member on the WHCS Governing Board. Mr. Jensen Fragua is a graduate from WHCS and is currently working for San Diego Riverside Charter School. Mr. Kenneth Sando made a motion to approve Mr. Jensen Fragua to serve as a governing board member for WHCS. The motion was seconded by Ms. Bobbie Shendo. Motion passed with 3 in favor and 0 against.

- B. The governing board minutes were presented for approval for December 10, 2024. Upon reviewing the minutes, Mr. Kenneth Sando made a motion to approve the minutes as presented. The motion was seconded by Ms. Bobbie Shendo. Motion passed with 3 in favor and 0 against.

### **XI. Governing Board Issues:**

- Next meeting will be scheduled on Wednesday, February 19, 2025, at 6:00 p.m.

### **XII. Adjournment:**

Mr. Kenneth Sando made a motion for adjournment at 6:52 p.m. The motion was seconded by Ms. Bobbie Shendo. Motion passed with 3 in favor and 0 against.