

**Walatowa High Charter School
Board Meeting Minutes
March 19, 2025**

I. Call to Order:

The meeting was called to order at 6:16 p.m. by President Mr. Kenneth Sando.

II. Pledge of Allegiance:

Mr. Kenneth Sando led the governing board members and staff with the pledge of allegiance.

III. Ascertain of Quorum:

Board Members present: President Mr. Kenneth Sando, Ms. Sotela Valverde, and Ms. Bobbie Shendo

IV. Approval of Agenda:

Upon reviewing the agenda, Mr. Kenneth Sando asked if there were any changes to be made. No changes were made. Mr. Kenneth Sando made a motion to approve the agenda as presented. The motion was seconded by Ms. Sotela Valverde. Motion passed with 3 in favor and 0 against.

V. Introduction of Guest:

There were no guests at this meeting.

VI. Public Comments:

There were no public comments made at this meeting.

VII. Financial Reports:

Ms. Katherine Toya, Business Manager, presented the financial reports for the month of February 2025 to the governing board:

A. Ms. Katherine Toya presented for the following committees:

Audit Committee: The audit report was finalized and forwarded to the board members. There were four findings and corrected on the Action Plan.

Finance Committee: Staff have been informed of year end purchasing. All orders need to be completed by May and bills paid by June 2025.

B. Ms. Katherine Toya explained the Expenditure Reports for February 2025 to the governing board members. There were no questions on the reports. Mr. Kenneth Sando made a motion to approve the Expenditure Reports as presented. The motion was seconded by Ms. Bobbie Shendo. Motion passed with 3 in favor and 0 against.

- C. Ms. Katherine Toya presented the Bills Paid for approval for February 2025. Mr. Kenneth Sando made a motion to approve the Bills Paid for February 2025. The motion was seconded by Ms. Sotela Valverde. Motion passed with 3 in favor and 0 against.
- D. Ms. Katherine Toya presented the BARs for March 2025. Mr. Kenneth Sando made a motion to approve the BARs for March 2025 as presented. The motion was seconded by Ms. Bobbie Shendo. Motion passed with 3 in favor and 0 against.
- E. Ms. Katherine Toya presented the Open Monthly Maintenance BARs for April 2025. Mr. Kenneth Sando made a motion to approve the Monthly Open Maintenance BARs as presented. The motion was seconded by Ms. Sotela Valverde. Motion passed with 3 in favor and 0 against.

VIII. Reports:

Principal's Report – Mr. Arrow Wilkinson: See Attachment

IX. Executive Session Pursuant to the Opening Meeting Law, Section 10-15-1H(2), NMSA 1978 for discussion for Personnel Issues.

No Executive Session was held at this meeting.

X. New Business:

- A. Mr. Arrow Wilkinson presented the School Specific Amendment Request. The request is to amend the existing Academic Performance Goal or School-Specific Goal. Mr. Wilkinson explained the reason for the amendment request is due to students not meeting the current mission specific goals. The current Accuplacer Mission-Specific Goals will be replaced with Dual-Credit Mission-Specific Goals. Students will be required to take two dual credit courses throughout their years at WHCS. Upon further discussion, Mr. Kenneth Sando made a motion to approve the School Specific Amendment Request. The motion was seconded by Ms. Sotela Valverde. Motion passed with 3 in favor and 0 against.
- B. Mr. Arrow Wilkinson informed the board members that this item on the agenda is a discussion item. Mr. Wilkinson updated the board members with the next school year 2025-2026 contracts and additional compensation. There are currently no changes except for one staff member who will be part-time. Final contracts will be completed in June 2025.
- C. The governing board minutes were presented for approval for February 25, 2025. Upon reviewing the minutes, Mr. Kenneth Sando made a motion to approve the minutes as presented. The motion was seconded by Ms. Bobbie Shendo. Motion passed with 3 in favor and 0 against.

XI. Governing Board Issues:

- The next meeting will be scheduled for Monday, April 14, 2025, at 6:00 p.m.

XII. Adjournment:

Mr. Kenneth Sando made a motion for adjournment at 7:28 p.m. The motion was seconded by Ms. Bobbie Shendo. Motion passed with 3 in favor and 0 against.