

**Walatowa High Charter School
Board Meeting Minutes
September 29, 2025**

I. Call to Order:

The meeting was called to order at 6:25 p.m. by President Mr. Kenneth Sando.

II. Pledge of Allegiance:

Mr. Kenneth Sando led the governing board members and staff with the pledge of allegiance.

III. Ascertain of Quorum:

Board Members present: President Mr. Kenneth Sando, Ms. Sotela Valverde and Ms. Bobbie Shendo

IV. Approval of Agenda:

Upon reviewing the agenda, Mr. Kenneth Sando asked if there were any changes to be made. No changes were made. Mr. Kenneth Sando made a motion to approve the agenda as presented. The motion was seconded by Ms. Sotela Valverde. Motion passed with 3 in favor and 0 against.

V. Introduction of Guest:

There were no guests at this meeting.

VI. Public Comments:

There were no public comments made at this meeting.

VII. Financial Reports:

Ms. Katherine Toya, Business Manager, presented the financial reports for the month of August 2025 to the governing board:

A. Ms. Katherine Toya presented for the following committees:

Audit Committee: No discussion for this month.

Finance Committee: No update – no purchases for August.

B. Ms. Katherine Toya explained the Expenditure Reports for August 2025 to the governing board members. There were no questions on the reports. Mr. Kenneth Sando made a motion to approve the Expenditure Reports as presented. The motion was seconded by Ms. Sotela Valverde. Motion passed with 3 in favor and 0 against.

C. There were no bills paid for the month of August 2025.

- D. Ms. Katherine Toya presented the BARs for August 2025. Mr. Kenneth Sando made a motion to approve the BARs for August 2025 as presented. The motion was seconded by Ms. Bobbie Shendo. Motion passed with 3 in favor and 0 against.
- E. Ms. Katherine Toya presented the Open Monthly Maintenance BARs for October 2025. Mr. Kenneth Sando made a motion to approve the Monthly Open Maintenance BARs as presented. The motion was seconded by Ms. Bobbie Shendo. Motion passed with 3 in favor and 0 against.

VIII. Reports:

Principal’s Report – Mr. Arrow Wilkinson: See Attachment

IX. Executive Session Pursuant to the Opening Meeting Law, Section 10-15-1H(2), NMSA 1978 for discussion for Personnel Issues.

No Executive Session was held at this meeting.

X. New Business:

- A. Mr. Arrow Wilkinson presented the 2025-2026 WHCS Lease Agreement for approval. Upon discussion, Mr. Kenneth Sando made a motion to approve the 2025-2026 WHCS Lease Agreement. The motion was seconded by Ms. Sotela Valverde. Motion passed with 3 in favor and 0 against.
- B. Mr. Arrow Wilkinson presented additional compensation for staff assisting with nutrition services. Upon discussion, Mr. Kenneth Sando made a motion to approve the additional compensation for staff assisting with nutrition services. The motion was seconded by Ms. Sotela Valverde. Motion passed with 3 in favor and 0 against.
- C. The governing board minutes were presented for approval for August 21, 2025. Upon reviewing the minutes, Mr. Kenneth Sando made a motion to approve the minutes as presented. The motion was seconded by Ms. Sotela Valverde. Motion passed with 3 in favor and 0 against.

XI. Governing Board Issues:

- Next Governing Board meeting will be held on October 15, 2025, at 6:00 p.m.

XII. Adjournment:

Mr. Kenneth Sando made a motion for adjournment at 7:18 p.m. The motion was seconded by Ms. Bobbie Shendo. Motion passed with 3 in favor and 0 against.