

**Walatowa High Charter School  
Board Meeting Minutes  
November 19, 2025**

**I. Call to Order:**

The meeting was called to order at 6:09 p.m. by Ms. Sotela Valverde.

**II. Pledge of Allegiance:**

Ms. Sotela Valverde led the governing board members and staff with the pledge of allegiance.

**III. Ascertain of Quorum:**

Board Members present: Ms. Sotela Valverde, Mr. Jensen Fragua and Ms. Bobbie Shendo

**IV. Approval of Agenda:**

Upon reviewing the agenda, Ms. Sotela Valverde asked if there were any changes to be made. No changes were made. Ms. Sotela entertained a motion to approve the agenda as presented. The motion was seconded by Ms. Bobbie Shendo. Motion passed with 3 in favor and 0 against.

**V. Introduction of Guest:**

There were no guests at this meeting.

**VI. Public Comments:**

There were no public comments made at this meeting.

**VII. Financial Reports:**

Ms. Katherine Toya, Business Manager, presented the financial reports for the month of October 2025 to the governing board:

A. Ms. Katherine Toya presented for the following committees:

**Audit Committee:** No discussion at this meeting.

**Finance Committee:** No discussion at this meeting.

B. Ms. Katherine Toya explained the Expenditure Reports for October 2025 to the governing board members. There were no questions on the reports. Ms. Sotela Valverde made a motion to approve the Expenditure Reports as presented. The motion was seconded by Ms. Bobbie Shendo. Motion passed with 3 in favor and 0 against.

C. Ms. Katherine Toya presented the Bills Paid for approval for October 2025. There were no questions for Bills Paid. Ms. Sotela Valverde made a motion to approve the Bills Paid

for October 2025. The motion was seconded by Mr. Jensen Fragua. Motion passed with 3 in favor and 0 against.

D. Ms. Katherine Toya presented the BARs for November 2025. Ms. Sotela Valverde made a motion to approve the BARs for November 2025 as presented. The motion was seconded by Ms. Bobbie Shendo. Motion passed with 3 in favor and 0 against.

E. Ms. Katherine Toya presented the Open Monthly Maintenance BARs for December 2025. Ms. Sotela Valverde made a motion to approve the Monthly Open Maintenance BARs as presented. The motion was seconded by Mr. Jensen Fragua. Motion passed with 3 in favor and 0 against.

### **VIII. Reports:**

Principal's Report – Mr. Arrow Wilkinson: See Attachment

### **IX. Executive Session Pursuant to the Opening Meeting Law, Section 10-15-1H(2), NMSA 1978 for discussion for Personnel Issues.**

No Executive Session was held at this meeting.

### **X. New Business:**

A. Mr. Arrow Wilkinson presented the 2025-2026 Open Meetings Act Resolution for approval. Upon discussion, Ms. Sotela Valverde made a motion to approve the 2025-2026 Open Meetings Act Resolution. The motion was seconded by Mr. Jensen Fragua. Motion carried with 3 in favor and 0 against.

B. The governing board minutes were presented for approval for October 22, 2025. Upon reviewing the minutes, Ms. Sotela Valverde made a motion to approve the minutes as presented. The motion was seconded by Ms. Bobbie Shendo. Motion passed with 3 in favor and 0 against.

### **XI. Governing Board Issues:**

- Next Governing Board meeting will be held on December 17th, at 6:00 p.m.

### **XII. Adjournment:**

Ms. Sotela Valverde made a motion for an adjournment at 7:09 p.m. The motion was seconded by Ms. Bobbie Shendo. Motion passed with 3 in favor and 0 against.