

**Walatowa High Charter School
Board Meeting Minutes
December 17, 2025**

I. Call to Order:

The meeting was called to order at 6:15 p.m. by President Kenneth Sando.

II. Pledge of Allegiance:

Mr. Kenneth Sando led the governing board members and staff with the pledge of allegiance.

III. Ascertain of Quorum:

Board Members present: Mr. Kenneth Sando, Mr. Jensen Fragua and Ms. Bobbie Shendo

IV. Approval of Agenda:

Upon reviewing the agenda, Mr. Kenneth Sando asked if there were any changes to be made. No changes were made. Mr. Kenneth Sando entertained a motion to approve the agenda as presented. The motion was seconded by Ms. Bobbie Shendo. Motion passed with 3 in favor and 0 against.

V. Introduction of Guest:

There were no guests at this meeting.

VI. Public Comments:

There were no public comments made at this meeting.

VII. Financial Reports:

Ms. Katherine Toya, Business Manager, presented the financial reports for the month of November 2025 to the governing board:

A. Ms. Katherine Toya presented for the following committees:

Audit Committee: No discussion at this meeting.

Finance Committee: Funds are being spent.

B. Ms. Katherine Toya presented the Expenditure Reports for November 2025 to the governing board members. There were no questions on the reports. Mr. Kenneth Sando made a motion to approve the Expenditure Reports as presented. The motion was seconded by Mr. Jensen Fragua. Motion passed with 3 in favor and 0 against.

C. Ms. Katherine Toya presented the Bills Paid for approval for November 2025. There

were no questions for Bills Paid. Mr. Kenneth Sando made a motion to approve the Bills Paid for November 2025. The motion was seconded by Mr. Jensen Fragua. Motion passed with 3 in favor and 0 against.

- D. Ms. Katherine Toya presented the BARs for December 2025. Mr. Kenneth Sando made a motion to approve the BARs for December 2025 as presented. The motion was seconded by Ms. Bobbie Shendo. Motion passed with 3 in favor and 0 against.
- E. Ms. Katherine Toya presented the Open Monthly Maintenance BARs for January 2025. Mr. Kenneth Sando made a motion to approve the Monthly Open Maintenance BARs as presented. The motion was seconded by Ms. Bobbie Shendo. Motion passed with 3 in favor and 0 against.

VIII. Reports:

Principal's Report – Mr. Arrow Wilkinson: See Attachment

IX. Executive Session Pursuant to the Opening Meeting Law, Section 10-15-1H(2), NMSA 1978 for discussion for Personnel Issues.

No Executive Session was held at this meeting.

X. New Business:

- A. Mr. Arrow Wilkinson presented the 1st Reading of Proposed Amendment of Employee Leave. Mr. Wilkinson addressed the current policy of Employee Leave and the necessary changes that need to be made for an employee who decides to leave employment. Mr. Wilkinson will look into other policies from schools to compare and will be presented at the next meeting.
- B. The governing board minutes were presented for approval for November 19, 2025. Upon reviewing the minutes, Mr. Kenneth Sando made a motion to approve the minutes as presented. The motion was seconded by Mr. Jensen Fragua. Motion passed with 3 in favor and 0 against.

XI. Governing Board Issues:

- Next Governing Board meeting will be held on January 21, at 6:00 p.m.

XII. Adjournment:

Mr. Kenneth Sando made a motion for an adjournment at 6:55 p.m. The motion was seconded by Ms. Bobbie Shendo. Motion passed with 3 in favor and 0 against.